Course Registration Form

Student Information

Last Name: 
First Name: 
Employer: 
Date of Birth (for transcripts): 
Billing Address (must match credit card billing address):
City, State: Zip Code: 
Student Phone: Alternate Phone: 
E-mail Address: 

Course Registration(s)

Course Title: Date(s): 
Course Title: Date(s): 
Credit card #: Exp Date: 
Payment Amount: CVV (3 digits on back of card): 
Signature: 

*All other forms of payment: Please indicate your payment method on this form and make arrangements by calling (303) 436-3570 or emailing bhstraining@dhha.org.

*Payment in full is required prior to class enrollment.

To be completed by Denver CARES Training Department:

Received by: Date received: 

Questions: Please call (303) 436-3570 or email bhstraining@dhha.org

Payment Requirement: Payment in full is required at the time of registration unless other arrangements have been made by the administrator.

Registration: Registrations are accepted on a first-come, first serve basis. Some classes may have maximum capacity. Some classes may have minimum enrollment requirements in order to conduct the class. If minimum enrollment is not met, the class may be cancelled and you will be notified within 3 business days of class date. If a class is cancelled, you will be refunded in full, or you may elect to enroll in another class.

Cancellation: 7 business days advanced notice preceding the class date is required in order to receive a full refund. Cancellations received after 7 business days will not be refunded under any circumstances. Credits will be issued at the discretion of the training department. Due to limited class size, some classes are non-refundable and non-transferrable. *Addiction Counseling Skills, Advanced Motivational Interviewing, Clinical Supervision 1, and Clinical Supervision 2 are non-transferrable and non-refundable. All cancellations must be submitted in writing via BHS Training cancellation form.