



Application for Colorado Healthy Families and Workplaces Act Leave

Employee Name _____ Employee ID # _____ Department _____

The Colorado Health Families and Workplaces act allows employees missing work for a covered reason from 7/15/2020 - 12/31/2020 to receive up to two weeks of paid time off. You are eligible if you missed work due to:

1. A quarantine or isolation order related to COVID,
2. Being advised by a health care provider to self-quarantine due to COVID concerns,
3. Experiencing COVID symptoms and seeking a medical diagnosis,
4. Caring for another individual who is subject to a quarantine or isolation order related to COVID or who has been advised by a health care provider to self-quarantine due to COVID concerns,
5. Caring for the employee's child whose school, place of care, or child care provider is closed or unavailable due to COVID related concerns,
6. Experiencing other substantially similar conditions

DATES OF MISSED WORK:			REASON: Enter a reason from the list above (#1-6)	Did you use PTO, Leave Without Pay, or Furlough to cover this time?
Start date	End date	# of hours unpaid		

Please send this application to LOAFMLPROCESS@dhha.org

Denver Health Reserves the right to request reasonable documentation that your listed absence meets the criteria listed above. Requesting reimbursement of PTO or payment for an absence that does not meet the criteria is considered a violation of Denver Health's Code of Conduct and may result in the termination of employment.

Applications for absences prior to 10/14/2020 are due no later than 11/30/2020. For absences after 10/14/2020 applications must be received within 30 days of the first date of the absence.