We are excited that you want to take this journey with us! Here is what you need to know for the Silver and Silver Plus Certification process.

**Required Course Work**
Bronze level certification must be successfully completed prior to applying for Silver Certification.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bronze</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bronze Plus</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Exam
Upon the completion of the required course work and submittal of the application, attendees seeking certification are required to take a multiple-choice exam to demonstrate their knowledge about the subject matter they learned during DHLA sessions. Exams range from 30-50 questions, are time-restricted, and can be repeated if a passing score of 90% was not obtained. Exams are open note and can be taken following the completion of the course work.

Portfolio
Certification PLUS requires the submission of a portfolio that answers a series of questions about the Lean work (i.e., samples of your work or projects) a candidate has engaged with, lead, or completed. The portfolio must show evidence of application of the candidate’s Lean knowledge to solve real world business challenges at the process-level. Prior to submitting the portfolio, complete the Silver Portfolio Application.

Below are the steps to getting to your Silver Certification:

For the Silver Certification:

- [ ] Successfully complete Bronze Certification
- [ ] Attend LMS Continuous Improvement, LMS Lean Leadership and 2 of the CI Deep Dive courses noted above
- [ ] Complete the [application](#) to review your coursework
- [ ] Lean Academy will send you a link to the exam within 7-10 business days
- [ ] Successfully complete the Silver exam (90% to pass)
- [ ] Lean Academy sends approval of Silver Certification within 10-14 business days!

For the Silver Plus Certification, in addition to the above coursework and test:
☐ Complete three separate samples or projects of your work
☐ Request the Silver Portfolio Application from leanacademy@dhha.org
☐ Complete and return the Silver Portfolio Application to leanacademy@dhha.org
☐ Lean Academy reviews and approves (or sends back clarifying questions) of the Portfolio within 90 days
☐ Lean Academy sends approval of Silver Plus Certification!