

**DENVER HEALTH NEW INTERN ORIENTATION 2021**

**Wednesday, June 16 and Thursday, June 17**  
**Administration Building (601 Broadway, Denver, CO 80203)**

**INSTRUCTIONS**

1. **BEFORE ORIENTATION.** Complete the attestation to self-monitor for COVID-19 symptoms and review the pre-orientation videos at [www.denverhealth.org/for-professionals/office-of-education/graduate-programs/new-interns-rotating-at-denver-health](http://www.denverhealth.org/for-professionals/office-of-education/graduate-programs/new-interns-rotating-at-denver-health). These items must be completed PRIOR to your scheduled time for attending the Denver Health orientation.

You should also prepare the following to bring with you to orientation:

- Pen
  - Mask
  - Hand sanitizer
  - CU badge (preferred), driver's license, or other form of valid ID
2. **ARRIVAL TIME.** You are scheduled to be at Denver Health on a specific day and time. **Know your time slot and arrive 10 to 15 minutes before your scheduled time to allow for time to park.**
    - We have over 200 interns participating in orientation on these days; adhering to your time slot is critical so that COVID-19 restrictions we have in place can keep you and our team safe.
    - Please arrive hydrated in case you are scheduled for drug testing.
  3. **PARKING.** Allow yourself time to park and walk 1.5 blocks to the building entrance.
    - Park in the 540 Acoma Garage: enter from Acoma Street just south of 6<sup>th</sup> Avenue. Pull up to the gate marked Entrance and press the button for a parking ticket. Find a parking space that is NOT marked reserved.
    - When you leave following orientation, use your Denver Health badge received at orientation to exit the garage. Approach the Exit in your vehicle and scan your badge to lift the gate.
    - Parking is free for you only in the 540 Acoma Garage. Parking in other lots/garages around campus will not be reimbursed by Denver Health, nor will any parking ticket you receive.
  4. **CHECK IN.** The main entrance to the Administration Building faces Broadway just north of 6<sup>th</sup> Avenue. **You must check in with Security on the first floor to show your CU badge or pick up a visitor badge.** Proceed to the 4<sup>th</sup> floor and follow signs to room 480.
  5. **ORIENTATION.** You will be directed to 4 areas during your orientation time at Denver Health.
    - Badging and parking tags
    - Computer access
    - Epic training
    - Health screening and mask fitting
  6. **AFTER ORIENTATION.** You will receive emails prompting you to:
    - Complete a required module in our learning management system (Cornerstone) featuring a brief, important video about medical records, and
    - Complete an evaluation of your orientation experience at Denver Health.

**NOTE:** *If you are a resident or fellow with a start date of July 1 or later who is NOT attending New Intern Orientation, Tereza Guedes will work with the Denver Health Administrative Assistant in each program area to provide them your photo ID badge and parking tag.*

**We look forward to working with you in the upcoming 2021-2022 academic year!**  
**Questions:** Tereza Guedes, Graduate Education Coordinator (303-602-2786, [Tereza.Guedes@dhha.org](mailto:Tereza.Guedes@dhha.org))